



Chaparral Parent Faculty Club Meeting Minutes September 11, 2020

Meeting Via Zoom Called to Order 8:20 a.m.

1. Welcome New Families

- a. Introduction to the PFC
 - i. Grace noted that the PFC's first priority is to help raise money for the school. The PFC helps bridge the gap between what the state and district can fund for our kids' education and what we all want out of school and the community. Our second priority is to help build community. This year is challenging but we are trying to get creative. The room parents are going to help plan community building activities for each class.
- b. Introduction of Executive Board & Committee Chairs
 - i. Grace asked all of the Executive Board members and committee chairs to introduce themselves.
- c. Overview of Volunteering Opportunities
 - i. Grace noted that we need the following "shadow" positions filled: Auction, Community Fundraising, Room Parent, President Elect

2. General Business

- a. Approval of Minutes (from May Meeting)
 - i. 1st: Stacy Dishlip, 2nd: Emily Stearn
- b. Treasurer's Report - Kerri Wilgus
 - i. Checking: \$128,341.74
 - ii. Savings: \$60,030.00
 - iii. Reserves: \$477,595.35

3. Old Business

- a. Yearbook

- i. Grace thanked Toni and noted that Shirra is taking over the yearbook this year.
- b. TK/K Welcome Activities - Jen Love, Alana Schwartz, Liza Savaray
 - i. Grace said they did such a great job. Jen said they did a zoom parents night. They are hopefully doing something next summer so everyone can meet in person.
- c. School Supplies & Materials Pick Up
 - i. Grace thanked all of the volunteers who helped sort the bulk shipped school supplies.
- d. Community Fundraising
 - i. Emily noted that the biggest money makers are the Ralphs and Amazon programs. Last year we earned almost \$5,000 with Ralphs.
- e. Back to School Bookfair
 - i. Stacy noted that we earned 25% of the total sales in scholastic dollars from the Scholastic Summer Virtual Book Fair. They will have the final total September 12th.
- f. Cub Wear
 - i. Stacy noted that they moved to a website using a different company this year. The total sales have been \$3,345. They sold 171 garments and 98 masks. They will open the website up again and people can purchase and pay the shipping cost and it will be delivered to you directly. The new items that people ordered will be ready in a few weeks.

4. New Business

- a. Community Fundraising
 - i. Emily noted that restaurant nights are a little tricky right now. She is reaching out to The Stand and Fresh Brothers. Many of them are willing to do take out and pick up fundraisers. Box Tops have moved from clipping to a scanning and there is an app. If anyone has a restaurant recommendation please let Emily know. Emily reminded people to buy discount cards for \$10. \$5 goes back to the school.
- b. Parentsquare
 - i. Grace noted that people can update their information on Parentsquare. The only information on there now are email addresses. If you want people to have more information you

have to go in on a desktop computer and change the settings. She noted using Parentsquare will be an easier way to connect with each other.

c. Sponsorship Opportunities

- i. Jen York was unable to attend the meeting so Grace spoke for her behalf. Grace noted some of the sponsorship opportunities are banners, cub corner, possible bags that the teachers might need for material pickup. If you have a business or know someone who does please get in contact with Jen.

d. Donor Drive

- i. Lindsay noted that 55% of the school, including virtual academy, have participated. Without matching they are at \$113,535. Almost all of the classes are at 50%. Please give what you can. Lindsay thanked everyone for participating. If you have any questions please let Lindsay or Julie know. Julie noted that they are going to put a post in the Cub Corner and will have more information about corporate matching.

e. Family Bingo Night

- i. Sabrina noted that that Family Bingo night is September 30th tentatively at 5:30pm.
- ii. It will be the first event of the year. People will be able to sign up on Parentsquare. Families will receive four cards and there will be some fun school prizes.

f. Trunk or Treat

- i. Mrs. Brazell noted that the city of Calabasas said they are not allowing Trunk or Treat. Grace said they will try to think of something else to do.

g. Book Fair

- i. Stacy noted that Scholastic just released a bunch of options for the Book Fair in the fall. They could possibly hold an outside fair or there could be a drive thru option. They are going to do a lot of research and see what is best for the school.

h. Online Auction

- i. Michelle noted that she is working on an agreement with Bidding for Good. She is also looking at Bidding Owl and comparing rates. She will start outlining some new ideas in

case things don't go back to normal. A lot of big ticket items were for on campus. She will try to restructure it so we can get new ideas going. She would appreciate it if anyone has ideas to let her know.

- ii. Grace said if anyone has an interest in helping with the auction they need people to solicit items and input items.
- i. Picture Day - Postponed until first week of October
 - i. Donna is working on Picture Day. It will be a drive thru the first week of October.

5. Principal's Report

- a. Mrs. Brazell thanked everyone for how hard they are working. She knows it is not easy and she appreciates everyone.
- b. Mrs. Brazell noted that the news is always changing. She said the hardest part is that she starts to work on something and then everything changes.
- c. Mrs. Brazell noted that the teachers are still getting a lot of training. Before school they had 8-12 hours and the training is ongoing. They are working together and collaborating.
- d. They are figuring out what it will look like when school opens and working hard on getting school ready for when in person happens. When they have in person there will be an A and B cohort. The plan at the moment is that they will be sending a survey to ask if anyone is interested in being in the pm. They will be asking people to volunteer for pm and then there will be a lottery for am. There will be about 14 students in a class. The students will have their own place to sit and have their own materials. There will not be lunch on campus but grab and go lunch will be available. She is looking at ways for Boys and Girls Club to increase the number of students they can take. They are taking out all of the rugs because they can't be cleaned as easily. They will have 90 minutes in between am and pm cohorts to clean. She wants the kids back in school but wants everyone to be safe.
- e. Mrs. Brazell noted that special education, students with special needs and English learners will be starting sooner. They are starting with special education students. Each teacher will have a cohort two or three hours during the day.

- f. When anyone comes back to school there will be temperature stations. Adults will not be allowed on campus so the kids will go to an area to have their temperature checked and then go directly to class. They are still working on pick up procedures. There are arrows on the stairways and dots six feet apart on the ground so if the kids need to line up there are visuals for them.
- g. Mrs. Brazell noted that the special ed instructional assistants are back but no one else yet. The plan is that when we come back to school that they will have staff.
- h. Mrs. Brazell noted that they are working to add specialists. Mrs. Davis, the media tech, will be starting virtual library with the classes. They will give students an opportunity to check out books from the library. They will be able to check out books on line and then pick them up. Mrs. Chaffee is planning virtual and live music lessons right now. They are going to have a STEAM teacher working two days a week. Lessons will be live but recorded so if it doesn't work for someone they can look at it after. She takes two elements from STEAM and at the end of every lesson there is an art project. They are looking at the art projects to see if they need to do any materials pickup. They have to look at the schedules and make sure all the classes have the same amount of specialist classes. PE lessons will be recorded lessons from the district.
- i. Mrs. Brazell noted that room parents have had wonderful ideas about what we can do virtually. They want to be able to think of ideas on how to celebrate holidays but want the kids to be safe.
- j. Picture Day will be two or three days. There will be make-up days if days don't work for families.
- k. Mrs. Brazell noted that our 1st and 2nd grade classes in the Virtual Academy are only Chaparral students. The other grades are combined with other schools. We are providing them with specialists so everyone has the same opportunities. We want to support one another.
- l. Mrs. Brazell noted that any meetings they have to have they are doing in the afternoon so they don't need a substitute. The district has assigned each school a substitute teacher in case one is needed.
- m. Mrs. Brazell noted that the state of California has new attendance guidelines. Teachers have to track the students participating online. Teachers have to upload their plans to the state of

California website every week. They also have to give Mrs. Brazell their plans. Teachers will still be evaluated this year. Mrs. Brazell said if you feel like the teachers are not meeting the live minutes please let her know. Teachers should be making individual and small group connections with the students.

- n. Kids have been taking the Renstar tests and will be getting more assessments. Renstar is a universal assessment and parents will get the results.
- o. There still will be student led conferences at the trimester. Having the kids learn to be independent learners and part of the process is important.
- p. Mrs. Brazell said it is their goal to meet our needs. This particular way of doing school has increased her job three times. She believes that all of the kids are going to be okay. Even if kids are behind a little bit they will catch up pretty quickly. Teachers are working really hard and are as concerned as we are and want to do their best for the kids.

6. Meeting Adjourned 9:44 a.m.