



Chaparral Parent Faculty Club Meeting Minutes

September 4, 2019

Meeting Called to Order 8:15a.m.

1. Welcome New Families

- a. Introduction to the PFC
 - i. Carrie had everyone go around the room and introduce themselves. She wants everyone to feel welcome and comfortable. Carrie thanked everyone for coming and said it is so great to have so many new parents here.
- b. Overview of Volunteering Opportunities
 - i. Carrie said they are looking for people who are interested in shadowing current chairs or vp's so they can take over the position the following year. A lot of people who held positions are graduating out.
 - ii. Carrie noted that they are looking for people to chair the yearbook, auction, assembly coordinator, holiday boutique, and variety show.

2. General Business

- a. Approval of Minutes (from May 31 Meeting)
 - i. 1st: Ben Abadian ; 2nd: Sadie Novello
- b. Treasurer's Report – Ghazal Hafizi
 - i. Checking: \$165,933.91
 - ii. Savings: 318,750.37
 - iii. Reserves: \$263,356.69
- c. Hospitality Gratitude
 - i. Carrie thanked Shani and Shirra for putting together all the treats.
 - ii. Carrie thanked all of the board and committee members who worked hard during the summer.

3. Old Business

- a. Variety Show –Meredith Sesser
 - i. Meredith could not be at the meeting so Carie spoke on her behalf. The Variety Show was a huge success. She thanked everyone who volunteered. The DVD's are available in the PFC office for people who ordered them.
- b. TK/K Welcome Breakfast – Suzy Cooper, Karen Spearrin, Melyssa Peters, and Aria Starus
 - i. Melyssa noted that they had four events over the summer including an indoor play date, a park playdate, a beach day and a mom's night out. They had the Welcome Breakfast where 52 families attended.
 - ii. Carrie thanked them for making everyone feel so welcomed.
- c. Registration Day (Grades 1-5) -Carrie Slatoff and Grace Fisher
 - i. Carrie thanked everyone who volunteered and heard that everyone thought it went smoothly.
- d. Community Fundraising – Laura Berlant and Emily Stearn

- i. Emily noted that last year The Stand fundraiser after the Variety Show was successful. Last year restaurants days, Amazon, Ralphs, and Shutterfly raised about \$8,5000. Half of the amount came from Ralph's.
- ii. The Six is giving a portion back to the school from the Kinder moms night out.
- iii. There was a restaurant day at The Stand on the first day of school.

4. New Business

- a. Community Fundraising – Laura Berlant and Emily Stearn
 - i. Emily noted that there is a Cricca's fundraiser today. The Habit fundraiser is next week and you will need to bring a flyer.
 - ii. They still have community discount cards for sale. Emily reminded everyone to turn in their Box Tops and noted that they have moved to a digital scanning system and everyone should download the app. She added that Amici's gives \$.50 for each box turned in.
- b. Digital Directory Update – Susie Ming
 - i. Susie was not at the meeting so Carrie spoke on her behalf. The opt out date for the digital directory is this Friday, September 6th. If anyone would like to opt out please email chaparralpfc@gmail.com with opt out in subject. Every kid's name, grade, and teacher will be in the directory but if you opt out the parent information will not be included. It is a password protected app. Once it is live you can go in and change and update information.
- c. Cub Wear - Deb Shapiro
 - i. Deb noted that Stacy and Shirra are taking over next year. Deb said this year Cub Wear has made \$6000 so far.
- d. Sponsorship Opportunities – Jennifer York
 - i. Jen said if you know anyone with a business there are still sponsorship opportunities. She said she just sold sponsorship for the In and Out truck for the Fall Festival.
- e. Donor Drive – Julie Berkus & Lindsay Vaisman
 - i. Julie noted that right now we are right below 55% participation for the school.
 - ii. Julie noted that there have been problems with school pay so if you are a room parent and getting emails about problems let them know or have people email the PFC.
 - iii. They need everyone to push donor drive. They said they can't do this alone and the school needs the money. They will keep sending the percentages of the classes. After the last room parent email that went out they raised \$12,000. People can also pay with a check and give an envelope with their child's name on it to Donna or the PFC.
 - iv. They noted that they are slower on the corporate matching this year so if you have a company that matches let them know.
 - v. \$500 is the suggested amount per student but participation is any amount. School Pay minimum is \$25. Someone suggested to put another thermometer with the percentage at the upper gate for people to see.
- f. Family Bingo Night (Sept. 20) – Beth Anson and Amanda Madnick
 - i. Bingo Night is September 20th in the MPR 5:30-7:30. This is a free event. Every person who attends will get a free bingo card per game. There will be a DJ, prizes, light up accessories. There will be food for sale.
- g. Fall Festival (Oct. 27) – Desiree Terian and Miranda Fitzgerald
 - i. Desiree and Miranda were not at the meeting so Carrie talked on their behalf. The Fall Festival is a carnival on the upper yard on October 27th. There will be rides,

games, the In and Out truck, pumpkins, Art Camp will be making slime, cookie decorating with Boys and Girls Club, cake walk, costume contest, Dj, makeup and hair booth. They are looking for volunteers and a sign up genius will be sent out. Grace added that it is a fun community event and the kids love to be able to run around, play games and see their friends.

- ii. Grace said Suzy and Karen are heading up the fall festival baskets. Suzy noted that everyone will get their assigned baskets and the room parents will send out what baskets the classes have. They used to have seasonal concert tickets for the auction but aren't getting those this year. If anyone has any special tickets to sports or concert events occurring before the online auction let them know. Carrie explained to new parents what the auction baskets are. She noted that the Fall Festival is a "Funraiser" and the baskets are the fundraising part of the event. Last year the auction baskets made close to \$7,000.
- h. Yearbook – Toni Edwards
 - i. Toni said she is looking for one more volunteer for picture day and Patrick Wheat offered his assistance.
 - ii. She is putting together a google photo website where people can send pictures to. They can also send pictures to Yearbookchap@yahoo.com The more pictures she receives means more kids get pictures in the yearbook.
 - iii. Toni is looking for someone to take over the yearbook for next year. She invited anyone who wants to come and see the software. She said you don't have to be a photographer or graphic designer to do the yearbook. Carrie noted that the yearbook doesn't have to be done by one person but instead can be a committee. Grace said maybe some students would be interested and could help for their community service. Toni suggested maybe the tech club could do a few pages.
- i. Online Auction – Allyson Watson
 - i. Allyson noted that the auction is February 23rd to March 1st 2020 but the planning starts now. They need volunteers and people can spend as little or as much time as they want. The auction is our second largest fundraiser.
 - ii. Allyson noted that this year they are starting off a little under what they normally have because some families with high level tickets have graduated. Last year two of the items brought in \$20,000 and they do not have those this year. Allyson said please let her know if anyone knows people with connections to tickets. The auction is seen by people all over the country and not just our community.
 - iii. Carrie noted that the auction raised \$85,000 last year.
- j. Upcoming Dates to be aware of:
 - i. Facilities Needs Assessment Meeting (September 5 at 8:15am in the MPR)
 - 1. Grace noted that the district is polling parents to see what they want and need. Mrs. Brazell said Karen Kimmel will be at the meeting and this is a chance for the district to hear from parents. She added that there are no guarantees but they would like to hear from you. Grace said the district is looking to have a facility bond. Mrs. Brazell said for the facility bond you have to be very specific on what the money is going to be used for.
 - ii. Art Docent Meeting (September 6 at 8:15am in the Art Room)
 - iii. Library Volunteer Meeting (September 12 at 8:15am in the Library)
 - iv. Calabasas Community Night at the Calabasas High School Football game (Sept. 27)
- k. Lost and Found - Aneta Prince
 - i. Aneta said a sign up genius will be going out for volunteers. They will empty the bin either the first or last Wednesday of every month. Most items are taken to Hope of the Valley Family Shelter or to homeless families in LAUSD.

- ii. April noted that now that the campus is closed it is harder for parents to look in bin. It is helpful when Boys and Girls Club hang the lost and found items on the fence. Deedee suggested that the 5th graders help with the Lost and Found bin.

5. **B&G Club** – Stephanie Corbett

- a. Stephanie noted that the Boys and Girls Gala is coming up on the 14th. There is also a silent auction online.
- b. Fall enrichments are available and they are trying to move towards 100% electronic registration. They are excited to bring back some returning classes.
- c. They are having an art contest and need judges. Please let her know if you are interested.
- d. Stephanie wanted to remind people that if your kids are going to be absent email them and let them know.

6. **Principal's Report**

- a. Mrs. Brazell noted that there are three new staff members. There is a new counselor Ms. Jamesson, 5th grade teacher Ms. Goulet, and a new resource specialist Ms. Hirsch.
- b. She said things are going great for the school year so far. Mrs. Brazell thanked Suzy Cooper for doing the bulletin board in the office.

7. **Raffle Drawing #7** Ernest King

8. **Meeting Adjourned 9:38a.m.**

Minutes Prepared by Amanda Madnick, Recording Secretary