



PFC Meeting Minutes December 6, 2017

Meeting Called to Order: 8:15am

1. General Business

- a. Approval of Minutes (from Nov. 1 Meeting)
 - i. 1st: Ben Abadian; 2nd: Lisa Opolion
- b. Treasurer's Report – Kate Haney

Ann announced that Joy Ferrante stepped down from the Treasurer position due to some work opportunities. Ann added that Kate Haney will be the new treasurer but will not be able to attend PFC meetings. Jason announced the Treasurer's Report:

 - i. Reserves: \$255,179.15
 - ii. Money Market: \$278,427.55
 - iii. Checking: \$120,845.35
- c. Hospitality Gratitude - *Lisa Dumke, Ghazal Hafizi, Alex Rosas, Allyson Watson*
 - i. Ann thanked the whole hospitality team - Allyson, Alex, Lisa, Ghazal

2. Old Business

- a. **Operation Gratitude (Nov. 8) – *Maria Nicolacakis***
 - i. Ann noted that over 160 pounds of candy was collected and thanked the parents for donating all of the candy.
 - ii. Jason added that we didn't collect as much as last year but that probably had to do with timing and how we had to wait a whole week after Halloween to collect. He thanked everyone who brought their candy.
- b. **Scholastic Book Fair (week of Nov. 13) – *Lisa Opolion***
 - i. Ann thanked Lisa Opolion for an amazing job. Lisa noted that book fair had 30% more in sales than last year.
 - ii. Lisa noted that the total scholastic revenue this year was 20K and with bonuses, we may end up with about \$7,000 in Scholastic dollars.
 - iii. Lisa noted that the PJ party was added on Wednesday evening for parents who work during the day. Jason noted that it was a nice event and there were a lot of new faces.
 - iv. Ann noted that Scholastic dollars have been used to buy smart boards for the classrooms over the years and, this year, five standing desks were purchased.
 - v. Ann thanked Lisa for an amazing job.

- vi. Lisa added that the PFC buys books left in the teacher's wish list baskets. Ann added that the PFC was able to donate a lot of books to the teachers.
- vii. Mrs. Lampert thanked everyone for donating so many books to the teachers.
- viii. Principal Brazell noted that each teacher was able to get books. She added that many of the books from book fair are new releases that the kids are very excited about. The libraries in the classrooms are incredible now.

c. Holiday Boutique (Nov. 30) – *Sadie Novello*

- i. Sadie noted that Holiday Boutique was last Thursday (12/1) with 38 vendors including Cub Wear. She added that there were a couple of last minute cancellations but said the event was overwhelmingly successful.
- ii. She noted that currently the revenue looks like it will be about 10% higher than last year.
- iii. Sadie thanked all of the volunteers as well as Ann and Jason, and Ghazal and Minoo.
- iv. Ann noted that it was an amazing event and heard only positive things. She added that everyone loved the different array of vendors. Ann thanked Ghazal and Minoo for helping Sadie.
- v. Ann noted that the teachers' wish lists ran well this year. Sadie added that this year they had the vendors set up a day before and teachers were able to stop by on Thursday at 7:15am. She added that she is open to suggestions on how to improve it next year.

d. Community Outreach Fundraising – *Laura Berlant, Desiree Terian*

- i. Desiree noted that last month's restaurant night was at Fresh Brothers. She added that it was very successful and that we raised about \$270.
- ii. She added that this month's restaurant day will be at Sharkey's all day on the 13th. Carrie Slatoff wanted to know which location. Desiree said that it was the one on Topanga Blvd.
- iii. She made a note of the different ways to raise money for the school: Amazon, Box Tops, Shopping for Funds, and Ralphs
- iv. Maria Nicolacakis made a note of the Solis Family reading fundraiser happening at Fresh Brothers today.
- v. Kim Becker asked about Box Tops contests and wanted to know if they are being collected right now. Laura answered that we are always collecting Box Tops. Kim asked if the collection sheet was the preferred way to turn in Box Tops. Laura answered that the sheets are preferred but we will accept them any way they are turned in.

- vi. Desiree announced that we would run a Box Tops contest in January. Ann noted that any Box Tops turned in between now and the contest would count toward the contest.

3. New Business

a. Solis Family Reading Festival - Jason Weilert

- i. Jason noted that the Solis Family Reading Festival is taking place at Founders Hall today from 2pm-5pm. He added that is is not a PFC or Chaparral event. He also noted that there will be a lot of people from the city as well as Barnes & Noble. Ann added that there will be teachers reading at the event. Jessica Nedick noted that Cub Choir would be there.

b. Motor4Toys Drive/Car Show (Nov. 29 - Dec. 13) – *Ben Abadian*

- i. Ben noted that they had the kick off assembly for the toy drive last Wednesday and that boxes are around campus. He added that they are collecting toys that are \$10 or more.
- ii. Ben announced that there will be a car show at next week's morning assembly. Jason explained to new parents that the upper yard gets converted into a car show with 30 cars - old and new. He encouraged parents to come a little early to take a look at the cars. Ben added that parents are welcome.
- iii. Suzy Cooper asked if J/K classes go to the upper yard. Principal Brazell added that she is not sure because there are so many cars but that she will talk to the teachers. Ann suggested they visit the car show before school. Suzy also added that parking would be pretty bad that morning because that's also the morning of the J/K Winter performance.
- iv. Principal Brazell reviewed the Winter performance schedule.

c. 11th Annual Online Auction – *Carrie Slatoff*

- i. Carrie noted that the online auction is in March and the committee has started working already. She noted that Allyson will be handing out donor forms and asked the room to take a form to ask merchants for a donation. She noted that forms can be turned in at the PFC office. She also noted that people can donate unwanted gift cards to the auction.
- ii. Carrie added that she has 3 walking lists. She explained what a walking list is and noted that the name of the person who solicited the auction item will be listed when the auction is live as a special shout out.
- iii. Carrie added that she has a great committee already, but if anyone is interested in helping out in any way, they can contact her for more info.

- iv. Kim Becker asked if there is a list of businesses that have already donated. Carrie answered that she does not have an official list for distribution but she can check for particular businesses if anyone wants to know.

d. Variety Show - Chrissie Hand

- i. Chrissie Hand was not present but Jason relayed her message. He noted that there will be a Variety Show meeting tomorrow night, Thursday, at 7pm at Chrissie's house. He added that she is looking for both people who have been on the committee before and those who have never been on it before. He encouraged people to reach out to Chrissie if they are interested in helping out.

e. Lost & Found - Grace Fisher/Jason Weilert

- i. Jason noted that Grace, our Lost & Found Coordinator, has done an amazing job making sure the bins are emptied and labeled items are pulled. He noted that Grace will need someone to help and/or take over the job around March when her baby is due.
- ii. Ann explained that in the past even when people label their child's clothing, there wasn't any process for getting the items back to the owner, until Grace stepped in. She noted that if we can't find someone to fill in for her, it will go back to the way it used to be where parents have to sort through the bin.
- iii. Someone asked if it is something that Student Council can help with. The answer was that it has come up before but it did not seem like it was a good options due to sanitary issues.

4. Principal's Report

- a. Principal Brazell noted that they have been keeping kids inside due to the fires and the air quality.
- b. Principal Brazell thanked the Sadie/Boutique Committee for setting up the Teachers' Wish List.
- c. She noted that the City of Calabasas produces an Environmental Calendar every year and noted that there were 3 honorees whose artwork will be in the calendar - Jemma Jaffe in Ms. Fitzner's 2nd grade, Abigail Han in Ms. Canet's 5th grade, and Kate Bamford in Ms. Cioffi's 5th grade. She added that last night at City Hall, the students were asked to give a speech. She added that next week, at the assembly, the 3 students will read their speech.
- d. Principal Brazell noted that the teachers are continuing with their ELA training. She added that the teachers from each grade level had an open house at Chaparral last week. She added that other teachers from the district visited the classrooms to sit and talk and collaborate and learn more about ELA and Mathematics.



- e. She noted that an author came this week and talked to the kids (2nd, 3rd, 4th grade) about how to write. She added that the author may stop by the Literally Healing event happening today.
- f. She also mentioned that the Cub Choir sang the National Anthem with CHS Unstrumental at the LVUSD State of the District event.

5. Raffle Drawing - #14 Sadie Novello

Meeting Adjourned - 8:49am

Minutes prepared by Laura Berlant, Recording Secretary