

**Chaparral Elementary School
Parent Faculty Club (PFC)
Multipurpose Room
Monthly Meeting Minutes
May 31, 2017**

A. Meeting Called to Order: 8:22am

1. Approval of Minutes: Ben Abadian, 2nd Amy Gray

2. Treasurer's Report – Jason Weilert

Reserves: \$204,768.61

Money Market: \$283,344.73

Checking: \$43,574.43

3. Hospitality – Lisa Dumke, Jennifer York

Jessica: Cannot thank you both enough. You've done an amazing job all year.

Lisa: if anyone wants to help me with hospitality next year that will be great. It will be hard to replace Jen because she has been wonderful.

B. Old Business

1. Ice Cream Socials – Dayana Kling and Kristy Scott

Dayana: they went really well. The photo booth was really popular. The weather turned out to be perfect.

Jessica: you did an amazing job. Thank you. We've heard nothing but positive things. In terms of feedback the only thing we've heard is that we've had some issues with trash and kids going behind buildings. We need to include next year: it's not a drop off party. Parents are responsible for watching their kids.

2. Open House Food Trucks – Ann Park

Ann: they were a hit. If you have any feedback let us know.

Maria: if we can ask the trucks to have fewer items on their menu and start the cooking earlier and have things prepared ahead of time so the lines will go quicker.

Howard: maybe they can start cooking and serving earlier so people have more time to socialize and eat.

C. New Business

1. 2017-18 School Supplies Deadline June 9 – Ann Park

Ann: Go to one of the eblasts or our website for the link.

Jessica: the school supplies are delivered to your door. If you don't use this service then you need to take the list yourself to get all the requested supplies. We do not get a kick-back on this. It's just a convenience.

April: are the incoming kinder families being notified of this?

Ann: I have a list and will notify them

Grace: we found out the hand sanitizer from last year is not district compliant. Can we request them to change it before we fulfill the orders?

Ann: I don't think there was a lot of sanitizer ordered this year. But, I can go back to check. We'll look into it.

2. Memories DVD

Jessica: still on sale at Pay4SchoolStuff.com

Description of Memories DVD.

Will be on sale through the end of June on Pay4School Stuff

3. Variety Show – Billy Cooper

Tara: today is the 1st day of 5 days in a row.

There are some tickets left, but not many.

At the show: movie concessions for sale (but not dinner), flowers for sale, VS picture in a frame for sale. Please be on time and have everything you need.

Howard: I want to acknowledge Tara. I don't think she had an "official" role but she has taken it on so I want everyone to know what an amazing job she has done.

Tara: Billy is doing an amazing job. Let's all remember that he has a full-time job and is taking days off this week for the show.

Jessica: VS DVDs for sale on Pay4SchoolStuff.com

Tell your family members not to buy flowers anywhere else, since they can buy them at the VS.

4. Concert on the Green / 50th Celebration – Tara Mettler

Abra Grupp, DeeDee Frank and Debbie Kramar working a lot on this

Abra: there have been some boards out with pictures from the past 50 years.

Different boards: Students, faculty, campus (I'm still working on this one)

There will be CubWear Sales

Lampert: we will be doing some skits before the performances with alumni, current students and past faculty.

Ann: We have a commemorative luggage tag for each student

Brazell: for the teachers and parents who are visitors the student council is going to do some tours.

5. Recognition of PFC Members leaving Chaparral

Jessica: thank you to Deb Shapiro for helping me with the flowers.

Jessica presented flowers to the 5th grade parents who are graduating out.

6. Recognition of 2016-17 Officers and Committee Chairs

Thank you presentation of flowers to Mrs. Brazell and Mrs. Lampert from the PFC

Thank you presentation of flowers to Ann, Jessica and Jason from Mrs. Brazell

Thank you presentation from Ann to Jessica.

Presentation from Ann to Jason.

****Jessica “passing the baton” on to Ann****

7. Election and Installation of 2017-18 Officers and Committee Chairs

List displayed (see attached document) of “Slate of Candidates for 2017-2018 Executive Board”

Ann conducted a vote (these people are all running unopposed):

All approved say “ay”: unanimous approval

All opposed say “nay”: no one

List displayed (see attached document) of 2017-2018 Coordinator/Committee Chairs

8. Presentation and Approval of 2017-18 Budget

Budget being passed around. We will vote on it.

Jason: VS and yearbook are still open

Ann: community fundraising, Spirit Wear still open too

Discussion of projections for some of the events/categories

Grace: is there anything new next year that we are spending money on that is new and exciting?

Ann: we are getting a new electronic marquee

Jessica: explained how we really don’t know how much money we have left until next school year starts because we are still paying bills over the summer. Then Mrs. Brazell gives the Executive Board a “wish list” based on the staff’s needs and the Executive Board votes on the items.

Mrs. Brazell: explained some of the items the PFC has purchased for the staff. I never have a problem listening to suggestions from parents on how to spend money.

Abra: there's a PFC suggestion box.

Abra: How would a parent voice their concern about this topic at future meetings?

Jessica: there is time (at the "are there any questions" portion) at each meeting to ask questions and/or voice concerns. Parents can also email the PFC Presidents.

Ann: all in favor of the budget for next year say "ay": unanimous

All those opposed say "nay": none

D. Principal's Report

I want to thank everyone for everything you have done this year. It is really, absolutely incredible. Busy month and year. A lot of end of year activities. Parents, please keep an eye on what is happening.

Teacher updates for next year:

-Mrs. Fitzgerald wants to teach part time and we didn't have any teachers here who are ready to share as contract, so she is going to YB next year.

-Mrs. Van Dyke is back from maternity leave today.

-Mrs. Argryopolos is coming back from maternity leave and is assigned back here for next year.

-Long term sub for Mrs. Broussard at the beginning of the school year for her maternity leave.

We are not looking at combining grades next year (at this point).

4 classrooms of each grade.

Lampert: Yesterday at our staff meeting Mr. Gleason (Director of Instruction for LVUSD) came to our meeting to tell us what a great job we are doing. And he thanked Mrs. Brazell (and I want to thank her to) for doing an amazing job with Chaparral.

Lampert: The teachers want to thank you all for a wonderful staff appreciation week and for coming to the volunteer breakfast.

Raffle Drawing: #18 Desiree Terian

Meeting Adjourned: 9:18am

Minutes prepared by Carrie Slatoff, Recording Secretary