



Monthly PFC Meeting Minutes September 7, 2016

A. Meeting Called to Order: 8:23am

1. Approval of Minutes: Allyson Watson, 2nd Chrissie Hand

2. Treasurer's Report – Jason Weilert

Reserves: \$202,799.15

Money Market: \$228,239.34

Checking: \$77,730.95

3. Hospitality – Lisa Dumke, Jennifer York

Thank you very much!

Hospitality Notes:

Lisa: we set up coffee, refreshments, and we are the keepers of supplies. We've been asked to work more closely with the Green Team. We have some requests: please bring your own coffee mug to meetings. If you are a coordinator or a chair of an event and you need supplies (plates, cups, etc) please check with us first to see what the PFC already has. If you have something catered please have them take back their napkins, plates, etc. We really want to recycle what we are using today. Thanks for helping us to be more green. We'll have a pitcher of water but no water bottles. Plus, the hydration station is right outside that can be used too.

Brazell: the one thing w/ recycling is that the item being recycled needs to be clean.

4. Deputy Dave Fuelston – Traffic Concerns and Reminders

-Problems we have here at Chaparral are typical of other schools.

-Congestion, hitting and moving trash cans, making 3-point turns.

-The #1 problem is blocking driveways. You will get towed...we towed 4 cars last year.

-Don't make 3-point turns or u-turns in front of the school, you will get a ticket.

-We have a dedicated parking person and a private security company who both give parking tickets for parking in red zones and in front of fire hydrants.

-We are not here to make your lives miserable, we are here to keep everyone safe.

-If you make a u-turn in an intersection and there is a car w/in 200ft of you it is illegal and you will get a ticket.

-Use common sense and be respectful.

Ann comment: if someone moves a trash can then it won't get picked up

Chrissie comment: I'm a parent here and a neighbor. Please don't move my trashcans or block all or part of my driveway. My trash didn't get picked up b/c someone moved my trashcan to park their car. It's really maddening. If you want to move a trash can then put it back.

Question: I'm a new parent and it seems that it would make sense to put a crosswalk on the street close to the driveway to the main office

Answer from Deputy: they don't like to put crosswalks in the middle of a block. But, I can talk to Robert Yalda about it.

DeeDee comment: we almost lost our parking privileges across the street last year.

Abra comment: thank you for bringing up that we are all responsible for teaching our children responsible behavior. And, remember, what you do you are modeling for your children good and bad.

The crosswalk history from Abra: anyone who has a crosswalk by their property it is a huge problem for the property owner. There was a closer crosswalk years ago, but it was taken out b/c the property owner asked to have it moved b/c there was so much damage to his property (broken sprinklers, etc).

Officer: if you drop off early and pick up a little late it will make your parking easier.

Heidi: we've been encouraged to not confront people who are doing something illegal but have been told we can take a picture and send it to you guys.

Officer: yes, the STOPP program. Information can be found at the City of Calabasas website. We'll call you to discuss what you submitted and then we'll call the offending person.

Brazell: we have a safety meeting w/ the city a few times a year. Our city does pay for the crossing guards.

Jessica: we have a big STOPP sign link on our PFC website and school website.

B. Old Business

1. Variety Show – Erin Mayer, Dilek Mir

Jessica: Erin and Dilek our amazing, amazing variety show chairs. We cannot thank you enough!

Dilek: We survived through the fire. We are so grateful that there were no kids there when the fire broke out. The district, the PAECs and Mrs. Brazell were amazing in supporting us with the move from the C-PAEC to the A-PAEC. We hope everyone had fun doing Variety Show.

Erin: Thank you to our committee, group leaders, and parents of participating students.

-Preliminary numbers is that the show made \$23,000

-Welcome to Billy Cooper who is in charge of VS this year

-I have VS DVDs to buy, they are \$40.

Ann: to give it perspective, our goal was \$15,000 and we usually make around that so they knocked it out of the park!

2. Journeys/Kinder Breakfast– Laura Berlant, The Kim Burns

The Kim Burns:

63 families attended the breakfast

49 Kinder families

14 Journeys families

-Moving it up to 9am really helped with the heat.

-Thank you to the Abadian family for donating these amazing snack bags. If a kinder or journeys student didn't get one already, they will.
-Over the summer we also did a few playdates which was really beneficial and helped to create a community feeling. I recommend to future J/K coordinators to schedule playdates and mom's nights out. We had 33 moms come to mom's night out.
-Working w/ Boys and Girls Club (the collaboration) was great.

Ann: Thank you Laura Moede from Boys and Girls Club for supporting all of our events. We appreciate it.

3. Registration Day

Jessica: thank you to all our volunteers. We couldn't have done it without you. We hope that registration was a bit better this year. We feel the P4SS helped move the line along faster.

4. Vision Committee BTS Picnic – Tara Mettler

Very successful. Over 300 people (parents, kids and teachers) attended. We need some new members of the Vision Committee. If interested
Email me or Mrs. Brazell.

C. New Business

1. Donor Drive - Amy Gray and Susan Harrison

Susan: we have grossed \$115,000 so far

New this year we have tiers (tiers explained) by Amy Gray
The tiers are PER student

Jessica: when we launched DD this year there was not a monthly payment option, but now there is. It's a \$25 fee though.

Jessica: when are the magnets coming home?

Amy: First batch at registration

2nd batch last Friday

No kinder kids have received the GS gift cards yet b/c I am picking them up today.

90% of the school participated last year.

We will do DD through the end of September

2. Spirit Night at CHS - Mrs. Lampert

The football team is amazing this year. AC Stelle and Chaparral come and we fill the stands. If kids come in their Chaparral shirts they get in free w/ an adult paid admission. We'll all sing the Chaparral song. Mr. Dabach (our former music teacher) is at CHS now and will help lead the kids in song. Really a community spirit night. Friday, Sept 23rd at 7pm.

There will be a flyer going home for the kids who want to be cheerleaders (Pup Clinic) ...go on field at half-time and do a cheer that the HS cheerleaders taught them.

Q: what is the age range for the Pup Clinic

A: ages 5-14

Pup Clinic is 4-6pm on Sept 22nd and it's \$75

3. Restaurant Night and Community Cards – Laura Berlant & Desiree Terian

Desiree: Community Discount Cards: we only have a few dozen left. We have some returning favorites and some new ones. They cost \$10 and \$5 of that \$10 comes directly back to Chaparral.

Laura: Box Tops. Last year we raised a little over \$1,000. Contest just started. Top 5 families will receive a \$20 gift card to Golden Spoon. Winners will be announced at Fall Festival.

Commons Night on September 14th: Fresh Bros, Marmalade, Menchies, Pick Up Stix and Johnny Rockets.

Will also have our Barnes and Noble book fair.

14th -21st of September in store (but, will run online for 2 weeks, kicking off on the 14th)
Thibodeau, Yollis and the 5th grade team have committed to reading at the Book Fair so far, and we only sent out the email yesterday.

Make sure to either say Chaparral, show a printed flyer or show the flyer on your phone when checking out at paying.

Barnes and Noble representative: Sept 14th is the kick-off event. There will be a sign in front of the register: “if you are here for a fundraiser...” to remind people to mention Chaparral upon check out. On the 14th we will also give stickers out to easily spot who is there for Chaparral so Chaparral will get a percentage of the purchases.

Also, there will be \$2 cookie decorating and a percentage will go to Chaparral.

Laura: We also have the following ways to raise money for Chaparral:

-Shopping for Funds

-Ralphs (you need to go online or call them to link your card to Ralphs every year). The barcode doesn't work anymore

\$1500 last year from Ralphs

-Amazon (in the last 30 days we've had 400 clicks to Amazon and we've earned close to \$200).

Last year we made \$750.

Jessica: we should be making more b/c everyone shops at Amazon...just make sure to bookmark that link. We are not getting money from Target or Vons anymore

Jessica: this is all on our PFC page under “Community Fundraising”

Dayana: can we make a contest by class for the most money raised?

Answer: unfortunately, there is no way to track that

DeeDee: How do you know if you are at the right place on Amazon to give credit to Chaparral?

Answer: you will see “chaparral” somewhere in the URL

Stacy: is this the same as the Amazon Smile Program?

Answer: it's different, and this (not the smile program) gives us more money. We are happy either way though.

4. Movie Night – Kim Becker

Friday, September 30th from 6-10pm. Movie will start around dusk.

Zootopia this year.

We'll have pizza, snacks, popcorn. Picnic on the upper yard.

If anyone wants to help please let me know.

Jessica: this is a family event, not a drop off event.

Brazell: if you are bringing a group of kids you need to supervise them the whole time as a parent. If a parent drops off a middle school student I will tell them to leave. Your kids need to stay with you.

April: Last year the kids were not allowed to play on the equipment, will it be the same this year?

Brazell: Reiterated that that's what we did last year, even though people were not happy about it. (didn't answer about this year though)

5. Yearbook – Abra Grupp

-This is my last year at Chaparral. There are people who have worked with me with yearbook the past 4 years, but none of whom what to take over the yearbook in its entirety.

-We currently have a deficit of photographers, especially in 4th grade

-I will try to set up a demo so interested people can see the software

Ann: our yearbook has won 2 awards...Abra is amazing

Deb: what is the time commitment?

Abra: I'm happy to consult as an overlap next year. We have 1 or 2 grade level leads who do their pages for their grades. So then, the chair does only pages that are universal to the whole school. If it's one person at the end of the year it can be a lot. The most time spent is editing the photos and finding the pictures that are yearbook worthy. If you are taking photos, try to get groups and send to me.

The yearbook is due 6 weeks before school is out. The real crunch time is in May.

Heidi- there are a lot of room parents here. You can help her by helping your teacher manage a Shutterfly site.

Abra: room parents are a huge resource.

Model for your students when taking pictures: swift, silent, serene.

Lampert: please ask teachers before taking a picture of a teacher by themselves.

Abra: 3 components to the yearbook

- 1) Cornerstone, class photos
- 2) Walters publishes the yearbook
- 3) Pictago brings it all together (the yearbook is done in Pictago and is user friendly)

Jessica: promote this year's yearbook

Abra: I've had feedback that people would like a hard cover. So, this year there is a choice:

\$35 for a softbound

\$45 for a hardbound

6. Sprit Wear – Deb Shapiro

I can sell the morning before the CHS football game on the 22nd.
Honestly, we've had an incredible year so far.

D. Principal's Report

Lampert: on behalf of the teachers, the beginning of school went really smoothly. Thank you for the welcome back lunch. Thank the PFC for the additional iPads in grades K-2

Brazell: we had a great opening of school
All the hard work that we have all done together is really making a difference

Along with our reading workshop (a way of teaching reading), each teacher will be attending another workshop for one or two days over the weekend of Sept 17th and 18th.

On September 19th Mrs. Lampert, Tulbure, and Thibodeau will present a workshop on Daily 5 for teachers in 1st-3rd grades. And Cioffi and Napier will present a workshop on Daily 5 for teachers in 4th and 5th grades.

Vision committee: looking at our vision and mission from a parent perspective. We will be switching our school website to a new format in a few weeks. The vision committee helped us pick our new website platform. And, this year, will help to design and provide content for the website (for instance, an alumni page). We don't meet a lot, usually informally.

School Site Council: partnership 4 parents, 4 teachers, 1 classified staff member and myself. The major responsibility of the SSC is to advise and partner to facilitate the adoption, implementation, and revision of our Single Plan for Student Achievement (SPSA) and the use of our Local Control and Accountability Plan (LCAP) funds. Representatives serve a 2-year term.

2 openings. It is an elected position.

I have some flyers and will also send an all-call

Complete the application (flyer) and write 1 paragraph about why you would be a good School Site Council Member.

Tara: why did 4th and 5th grades lose 5 minutes of instructional time when the schedule was changed this year to the earlier start and dismissal times?

Brazell: in looking at the schedule the following was considered

- The safety committee I mentioned earlier

- CHS changed their schedule last year and it affected us

- Decision was 2-fold

- 1) Gave more time to teachers and students in the afternoon and we were able to add 1 more block of targeted instruction in the AM

- 2) We have minimum number of minutes for instruction and we were way over the minimum. We looked at the schedules of other LVUSD elementary schools and we were over their minutes. So, for 4th and 5th grade we took off 5 minutes. Also, for the minimum days that we usually get out at 12:15, we decided to move that release time to 12:30 (there are 8 minimum days throughout the year). So, we are gaining minutes of instructional time there.

It was quite an undertaking to get this all sorted out. We had to coordinate with traffic, busses, etc.

Lampert: I don't think there was a loss in minutes.

Brazell: by contract the teachers have to agree, b/c in reality they are teaching more.

Raffle Drawing: #45 Deb Shapiro

Meeting Adjourned: 9:45am

Minutes prepared by Carrie Slatoff, Recording Secretary